

Letter of Certification
Delegated Security Administration Agreement
Colorado Financial Reporting System (COFRS),
Financial Data Warehouse (FDW), and DocumentDirect (DD)

I have complied with the requirements and responsibilities outlined in my Delegated Security Administration agreement. As part of the requirements, I have reviewed the COFRS SEC03R Report "Security Cross Reference Report – Security Groups by User Name" dated _____ for my department/agency. I have made all necessary COFRS, FDW, and DD security changes to reflect our current staffing pattern and security requirements. The report discussed above has been retained in our files for future reference.

Department/Agency Name

Department/Agency COFRS Code(s)

COFRS Security Administrator:

Print Name and Title

Sign Name

Date

Return to:

Jennifer Henry
Office of the State Controller
Statewide Internal Audit Manager
633 17th Street, Suite 1500
Denver, CO 80202
Email: jennifer.henry@state.co.us Fax: 303-866-4233